

**City of Ironwood**  
**NOTICE OF PUBLIC HEARING**  
**FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**  
**FUNDING FOR Homeowner Rehabilitation**

**City of Ironwood** will conduct a public hearing on **September 8, 2025** at **5:25 p.m.** at **City of Ironwood Commission Chambers, 213 S. Marquette St., Ironwood, MI 49938** for the purpose of affording citizens an opportunity to examine and submit comments on the proposed application for a CDBG grant.

**City of Ironwood** proposes to use CDBG grant funds in the amount of **\$200,000** for **exterior rehabilitation to single family owner occupied houses**. All activities, upon completion, will benefit low- to moderate-income households. **No** persons will be displaced as a result of the proposed activities and .

Further information, including a copy of **City of Ironwood's** community development plan and CDBG application is available for review. To inspect the documents, please contact **Tim Erickson** at **(906) 932-5050 ext. 125** or [ericksont@ironwoodmi.gov](mailto:ericksont@ironwoodmi.gov) or review at **213 S. Marquette St., Ironwood, MI 49938** . Comments may be submitted in writing through **September 8, 2025** or made in person at the public hearing.

Citizen views and comments on the proposed application are welcome.

**City of Ironwood**  
**Tim Erickson, Community Development Assistant**  
**(906) 932-5050 ext. 125**

## **RESOLUTION # 025-046**

### **Authorizing Resolution Approving Application for a Community Development Block Grant ("CDBG") for housing rehabilitation and authorizing submittal of the MI-Neighborhood Grant Application to the Michigan State Housing Development Authority (MSHDA)**

**WHEREAS**, the City of Ironwood supports the submission of an application to Michigan State Housing Development Authority (MSHDA) for a Community Development Block Grant for housing rehabilitation; and,

**WHEREAS**, MSHDA has invited the City to Submit an application for a CDBG for implementation of the Project, which the Project is the rehabilitation of four low to moderate income houses; and,

**WHEREAS**, the City has prepared a grant application formally requesting grant assistance through the CDBG Program, for the implementation of the Project (the "Application"); and,

**WHEREAS**, after a Notice of Public Hearing was published in the Ironwood Daily Globe on September 4, 2025, and a public hearing was held by the City Commission on September 8, 2025, to consider the Application and to take public comment on the Application, and that the City has completed the public participation requirements required by law,

#### **NOW THEREFORE, BE IT RESOLVED THE FOLLOWING:**

1. That the funding request made by the City to MSHDA for the City of Ironwood Housing Rehabilitation Project is for a grant in the amount of \$200,000.
2. The proposed project is consistent with the City of Ironwood Community Development Plan and City of Ironwood Comprehensive Plan.
3. All activities will be taken for the purpose of providing and/or improving permanent residential structures, which upon completion will be occupied by low- or moderate-income households.
4. No project costs (CDBG or non-CDBG) will be incurred prior to a formal grant award, completion of the environmental review procedures and formal, written authorization to incur costs has been provided by the CDBG Project Manager.
5. The City, through the office of the City Manager, is hereby authorized to submit the application (and all attachments) and all other information requested by the MSHDA to the MSHDA for CDBG award.
6. The person authorized to sign the Application, and all attachments, and all further documentation that may be requested or required by the MSHDA in connection with the Application, is Paul Anderson, City Manager.
7. The person authorized to sign the Grant Agreement on behalf of the City, and all amendments, is Paul Anderson, City Manager.
8. The Person authorized to sign FSR Payment Requests is Paul Anderson, City Manager.
9. The Person authorized to be the Certifying Officer is Paul Anderson, City Manager.

The following yes votes were recorded: \_\_\_\_\_

The following no votes were recorded: \_\_\_\_\_

\_\_\_\_\_  
Kim Corcoran, Mayor

I, Jennifer L. Jacobson, the duly appointed City Clerk of the City of Ironwood, Michigan, do hereby certify that the foregoing is a true copy of a Resolution adopted by the City Commission of the City of Ironwood at its Regular Meeting on September 8, 2025.

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Jennifer L. Jacobson, City Clerk



## COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION

**SUBMISSION DEADLINE IS 09/17/2025 at 11:59:59 pm EST**

Units of General Local Government (UGLG) must complete the CDBG Application the appropriate activity specific supplements in their entirety and submit them with the required attachments.

A	APPLICANT INFORMATION	
1	APPLICANT (UGLG) NAME	City of Ironwood
2	ADDRESS, CITY, STATE, ZIP	213 S. Marquette St.
3	FEDERAL ID #	38-6004566
4	UNIQUE ENTITY IDENTIFIER (UEI) #	C4NEJ17F7HQ5
5	MSHDA ORG #	72
6	FISCAL YEAR END (mm/dd)	06/30
7	UGLG TYPE	<input checked="" type="checkbox"/> Unit of Government <input type="checkbox"/> Land Bank
8	UGLG CONTACT NAME	Tim Erickson
9	UGLG CONTACT EMAIL	<a href="mailto:ericksont@ironwoodmi.gov">ericksont@ironwoodmi.gov</a>
10	UGLG CONTACT PHONE	(906) 932-5050 ext. 125

B	REGIONAL HOUSING
1	<p>Check the Housing Partnership Region your project is located in:</p> <p><input checked="" type="checkbox"/> <b>A. Western Upper Peninsula</b> - Baraga, Gogebic, Houghton, Iron, Keweenaw, Ontonagon</p> <p><input type="checkbox"/> <b>B. Central Upper Peninsula</b> - Alger, Delta, Dickinson, Marquette, Menominee, Schoolcraft</p> <p><input type="checkbox"/> <b>C. Eastern Upper Peninsula</b> - Chippewa, Luce, Mackinaw</p> <p><input type="checkbox"/> <b>D. Northwest</b> - Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leelanau, Manistee, Missaukee, Wexford</p> <p><input type="checkbox"/> <b>E. Northeast</b> - Alcona, Alpena, Cheboygan, Crawford, Iosco, Montmorency, Ogemaw, Oscoda, Otsego, Presque Isle, Roscommon</p> <p><input type="checkbox"/> <b>F. West Michigan</b> - Allegan, Barry, Ionia, Kent, Lake, Mason, Mecosta, Montcalm, Newaygo, Muskegon, Oceana, Osceola, Ottawa</p> <p><input type="checkbox"/> <b>G. East Central Michigan</b> - Arenac, Bay, Clare, Gladwin, Gratiot, Isabella, Midland, Saginaw</p> <p><input type="checkbox"/> <b>H. East Michigan</b> - Genesee, Huron, Lapeer, Sanilac, Shiawassee, St. Clair, Tuscola</p> <p><input type="checkbox"/> <b>I. South Central</b> - Clinton, Eaton, Ingham</p> <p><input type="checkbox"/> <b>J. Southwest</b> - Berrien, Branch, Calhoun, Cass, Kalamazoo, St. Joseph, Van Buren</p> <p><input type="checkbox"/> <b>K. Southeast</b> - Hillsdale, Jackson, Lenawee, Livingston, Monroe, Washtenaw</p>
2	<p>Within which County is the project located?</p> <p>Gogebic</p>



	<p>Based on the identified needs, describe the anticipated impact of the proposed CDBG activities. Explain how activities complement the short-term and long-term activities outlined in the previous sections and contribute to the overall development goals of the UGLG.</p> <p><b>CDBG will help the City of Ironwood to directly impact neighborhood revitalization by providing funding resources for properties that need rehabilitation in our community.</b></p>
5	<p><b>Plan for Minimizing and Addressing Displacement</b></p> <p>Describe the strategy for minimizing displacement caused by grant-assisted activities and the approach for assisting individuals who are actually displaced. Reference your locally adopted Residential Anti-Displacement Plan as applicable or develop a new plan.</p> <p><b>Displacement is not an anticipated outcome of CDBG funded programs. If needed, the City would implement its anti-displacement policy in accordance with CDBG funded requirements.</b></p>

<b>D</b>	<b>PROJECT MANAGEMENT OVERVIEW</b>	
1	<p>Activity Type(s): <b>Check all that apply</b></p> <p><input checked="" type="checkbox"/> Homeowner Rehabilitation  <input type="checkbox"/> Housing Infrastructure</p>	<p><input type="checkbox"/> Manufactured Housing  <input type="checkbox"/> Reconstruction  <input type="checkbox"/> Unoccupied Rental Rehabilitation</p>
	<p>A corresponding <b>Application Supplement must be attached for each selected activity</b>, detailing specific implementation strategies.</p>	
2	<p><b>Administrative Services</b></p> <p>Select one:</p> <p><input checked="" type="checkbox"/> Employees of the UGLG will administer the program.  <input checked="" type="checkbox"/> CDBG funds will be used to pay a third-party administrator to assist the UGLG with grant administration. Federal procurement compliance is required. The UGLG must request and receive authorization from MSHDA prior to signing an administration contract or incurring administrative costs.  <input type="checkbox"/> Non-CDBG funds will be used to pay a third-party administrator to assist the UGLG with grant administration. Name of third party, if known:</p>	
3	<p><b>Procurement of Third-party Administrator</b></p> <p><input checked="" type="checkbox"/> Applicable <input type="checkbox"/> Not Applicable</p> <p>If applicable, explain the process to be used for procuring the third-party administrator.</p> <p><b>The City of Ironwood is anticipating using a third-party administrator to help with grant administration. The City of Ironwood has contracted with it's regional planning agency for work similar to this. If required, the City of ironwood would advertise for qualified third-party administrators.</b></p>	
4	<p><b>Activity Oversight &amp; Administration</b></p> <p>Describe how the UGLG will provide oversight across all selected activities, ensuring compliance with program requirements. Use <b>Form 13-A "Grant Management Plan"</b> from Chapter 13 of the <u>MSHDA CDBG Policy Manual</u> as a guide when outlining your response. Include:</p> <ul style="list-style-type: none"> <li>a) The structure for managing program administration and oversight.</li> <li>b) Roles and responsibilities of staff, contractors, or agencies in ensuring successful implementation.</li> <li>c) How the UGLG will manage key regulatory requirements including Environmental Review.</li> <li>d) Strategies for monitoring activities and addressing compliance issues.</li> </ul>	

	<p>Administration and oversight would be done by the City of Ironwood's Community Development Office. From there, other City staff will be involved while coordinating with any third party administrators. Tim Erickson will be responsible for grant administration and oversight. Dennis Hewitt will be responsible for construction oversight. Environmental review will be administered by Tim Erickson in coordination with a Third-Party Administrator. Monitoring activities will be handled continually through the Community Development Department. Addressing compliance issues will be handled by Tim Erickson in coordination with Tom Bergman Community Development Director and Paul Anderson, City Manager and the Third Party Administrator.</p>
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E BUDGET – Reflect costs to be incurred after application submission only.					
ACTIVITY	TOTAL # OF UNITS	CDBG FUNDS	LEVERAGE/MATCH FUNDS		TOTAL PROPOSED BUDGET
			UGLG	OTHER SOURCES	
Homeowner Rehab	8	\$ 200,000	\$ 0	\$ 0	\$ 200,000
Infrastructure (Housing)	0				
Reconstruction	0				
Unoccupied Rental Rehab	0				
Manufactured Housing	0				
Administration		36,000	0	0	36,000
<b>TOTAL</b>	<b>8</b>	<b>\$ 236,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 236,000</b>

F CAPACITY AND IMPLEMENTATION	
1	<p><b>Organization and Staff Capacity</b> Describe the organizational capacity, staff composition, and grants management experience of the UGLG and, if applicable, its third-party administrator. If known, attach resumes or job descriptions for key staff.</p> <p><b>Description:</b> The City of Ironwood has decades of experience administering Federal, State, and other miscellaneous grants. Tim Erickson has been in the Community Development Department for 11 years and has administered multiple homeowner rehab grants. Dennis Hewitt, the City's Building Official has been with the City for over 30 years.</p>
2	<p><b>Grant History</b> List all housing and community development grant awards received by the UGLG and/or its third-party administrator in the past five years, including all State awarded grants. Provide the status of each, such as:</p> <ul style="list-style-type: none"> <li>a) Application Pending (include prospective CDBG applications)</li> <li>b) Approved</li> <li>c) Monitoring</li> <li>d) Completed Successfully</li> <li>e) Completed with Findings</li> </ul> <p>NDD-2023-72-MIN-02 – Monitoring HDF-2024-72-NEP – Completed Successfully HDF-2023-72-NEP – Completed Successfully HDF-2022-72-NEP – Completed Successfully HDF-2021-72-NEP – Completed Successfully HDF-2020-72-NEP – Completed Successfully</p>

3	<p><b>Implementation Strategy</b> Describe what makes the UGLG uniquely positioned for successful implementation of the selected programs. Explain the planned approach to execution.</p> <p><b>The City of Ironwood has a dedicated Community Development Department to ensure compliant successful completion of this grant.</b></p>
4	<p>Check <b>each</b> item and certify below that the UGLG:</p> <p><input checked="" type="checkbox"/> (a) Understands that all activities undertaken must meet the Federal/state/local code, whichever is stricter.</p> <p><input checked="" type="checkbox"/> (b) Understands that required zoning must be approved for Manufactured Housing, Infrastructure (Housing), Reconstruction, and Unoccupied Rental Rehabilitation activities, and specific sites/addresses must be pre-identified prior to UGLG application submission. No specific sites/addresses need to be pre-identified prior to UGLG submission for Homeowner Rehabilitation activities.</p> <p><input checked="" type="checkbox"/> (c) Understands that all activities must be completed, invoiced and all expenditures completed and processed with the MSHDA grants management system by the end of the Grant term. Invoices must be submitted at least quarterly.</p> <p><input checked="" type="checkbox"/> (d) Understands that this CDBG funding is not replacement funding; and can only serve as a matching resource for another state and/or federal Program with MSHDA pre-approval.</p> <p><input checked="" type="checkbox"/> (e) Understands that MSHDA reserves the right to reject any and all submissions, or parts thereof, or to waive any informality or defect in any submission if it is in the best interest of MSHDA and the State of Michigan. All submissions shall become the property of MSHDA. All submissions are considered public information and are subject to discovery under the Freedom of Information Act (FOIA). This submission is not a binding agreement and the notice of selection under this Notification does not guarantee project funding. <b>No project expenses may be incurred, nor contracts signed, for any work that will occur after the application is submitted, unless MSHDA provides formal written authorization. Failure to obtain this approval may jeopardize grant funding.</b></p> <p><input checked="" type="checkbox"/> (f) Understands that the UGLG is required to be in compliance and good standing with MSHDA and all other State and Federal Agencies.</p> <p><input checked="" type="checkbox"/> (g) Agrees to adhere to federal, state and local rules and regulations including, but not limited to, HUD, CDBG, MSHDA, MI Neighborhood, CHILL and CDBG Policy Manual, program rules, regulations, policies, procedures, Grant Agreement, reporting requirements, and the completion of closeout public hearing, monitoring, and grant closeout.</p>

G	<p><b>COMPLIANCE REQUIREMENTS</b> The following MSHDA CDBG Program Compliance Documents are required to be submitted with the CDBG Application or prior to receiving a Grant Agreement as indicated. Refer to the <u>CDBG Policy Manual</u> for details.</p>
<p><b>MUST BE SUBMITTED WITH APPLICATION</b></p>	
1	<p><input type="checkbox"/> Proof of funding attached for total project costs, including all leverage/match funds. OR <input checked="" type="checkbox"/> Proof of funding not applicable. No leverage/match funds.</p>

2	<p><b>Public Hearing Documentation</b></p> <p><b>Purpose:</b> To ensure public awareness and input regarding proposed CDBG-funded activities.</p> <p><b>Submission Requirements:</b></p> <ul style="list-style-type: none"> <li>a) Public Hearing Publication Affidavit and Public Hearing Meeting Minutes must be provided.</li> <li>b) Notice must be published in a local or applicable newspaper at least five calendar days before the hearing. The first day counted is the day after publication.</li> </ul> <p><b>Public Hearing Notice Must Include:</b></p> <ul style="list-style-type: none"> <li>a) Total available funding for the proposed project.</li> <li>b) Eligible activities and the estimated amount allocated for low- and moderate-income (LMI) households.</li> <li>c) Plans to minimize displacement and provide benefits to displaced persons, if applicable.</li> <li>d) Information on the UGLG's performance in prior CDBG programs, if applicable.</li> </ul> <p>Refer to <u>MSHDA CDBG Policy Manual</u> Chapter 3 – Notice of Public Hearing (Sample 3-A).</p> <p><b>Proof of Public Notice:</b> Applicants must submit an affidavit or a copy of the full newspaper page showing the publication date and notice details.</p> <p><b>Public Hearing Purpose:</b></p> <ul style="list-style-type: none"> <li>a) Inform citizens of project objectives, activities, locations, and funding allocation.</li> <li>b) Provide the opportunity for public review and comments on the application.</li> <li>c) Include the anticipated application submission date and details on where and when the application can be reviewed.</li> </ul> <p><b>Submission Timeline:</b></p> <ul style="list-style-type: none"> <li>a) Draft meeting minutes may be submitted with the application.</li> <li>b) Once approved, public hearing minutes and an attendance roster must be submitted to MSHDA before grant award.</li> </ul>
3	<p><b>CDBG Authorizing Resolution</b></p> <p><b>Purpose:</b> To designate the <b>authorized official</b> responsible for the CDBG application, grant administration, and NEPA Environmental Review Certifying Officer.</p> <p><b>Submission Requirements:</b></p> <ul style="list-style-type: none"> <li>• Authorizing Resolution (Form 2-A from Chapter 2 of the <u>MSHDA CDBG Policy Manual</u>) must be submitted with the application.</li> <li>• The highest elected official is responsible for signing grant documents unless delegated through the resolution.</li> </ul> <p><b>Instructions:</b></p> <p>Grantees are required to submit an Authorizing Resolution (2-A) designating their authorized official. By default, the highest elected official assumes responsibility of the grant application process, in addition to signing the grant agreement, oversight of grant activities, and signing of grant documents, pay requests, etc. However, these responsibilities may be delegated to another official (elected or hired) through the use of the Authorizing Resolution. The Authorizing Resolution should be completed prior to submitting the application or signing grant related documents and is often in tandem with the public hearing for the overview of the proposed project.</p>

	<p>At time of passing the Authorizing Resolution, the UGLG may also designate the Certifying Officer for the NEPA Environmental Review. Please review instructions in the Environmental Review chapter.</p> <p>An adopted CDBG Authorizing Resolution will, at a minimum, contain the following:</p> <ol style="list-style-type: none"> <li>1. Identification of the proposed project.</li> <li>2. Identification of the funding request and the commitment of the UGLG's matching funds.</li> <li>3. Statement that the proposed project is consistent with the UGLG's community development plan as described in the Application.</li> <li>4. Statement that all activities will be taken for the purpose of providing and/or improving permanent residential structures, which upon completion:             <ol style="list-style-type: none"> <li>a. 100% will be occupied by low- or moderate-income households <b>[for projects that include Homeowner Rehabilitation, Reconstruction, and Manufactured Housing activities] AND/OR</b></li> <li>b. 51% or more will be occupied by low- or moderate- income households <b>[for projects that include Housing Infrastructure and Unoccupied Rental Rehabilitation activities]</b></li> </ol> </li> <li>5. Statement that no project costs (CDBG and non-CDBG) will be incurred prior to a formal grant award, completion of the environmental review procedures and formal, written authorization to incur costs has been provided by MSHDA.</li> <li>6. Local authorization to submit the Michigan CDBG Application.</li> <li>7. Identification, by title, of the UGLGs authorized person to sign the Application and all attachments.</li> <li>8. Identification, by title, of the UGLGs authorized person to sign the Grant Agreement and all amendments.</li> <li>9. Identification, by title, of the UGLGs authorized person to sign Payment Requests.</li> <li>10. Identification, by title, of the UGLGs authorized person as the National Environmental Policy Act (NEPA) Environmental Review Certifying Officer.</li> </ol> <p>An Authorizing Resolution template is available in the CDBG Policy Manual Chapter 2 – Application and Award Process (2-A Authorizing Resolution).</p>
4	<p><b>Copy of the applicant's current Procurement Policy.</b> The Procurement Policy must meet 2 CFR Part 200 standards (see Procurement Policy section of the CDBG Policy Manual, Chapter 11 – Procurement).</p>
<p><b>NOTE: THE FOLLOWING ITEMS ARE SUBMITTED AFTER APPLICATION APPROVAL</b></p>	
<p><b>MUST BE SUBMITTED PRIOR TO GRANT AGREEMENT EXECUTION</b></p>	
5	<p>Annual Profile Review. IGX Grant Management System instructions will be provided upon award. Complete and return 2-E Authorized Signature Designation Review CDBG Policy Manual Chapter 2 – Application and Award Process</p>
<p><b>MUST BE SUBMITTED PRIOR TO INCURRING ANY PROJECT COSTS (CDBG or non-CDBG)</b></p>	
6	<p>NEPA Environmental Review. Review CDBG Policy Manual Chapter 7 – Environmental Review</p>
<p><b>MUST BE SUBMITTED WITHIN 60 DAYS OF GRANT AGREEMENT EXECUTION</b></p>	
7	<p>Local Program Guidelines. Complete the Program Guidelines TEMPLATE Review CDBG Policy Manual Chapter 2 – Application and Award Process (2-C Program Guidelines)</p>

H	<p><b>CERTIFICATION BY THE UGLG</b> <input checked="" type="checkbox"/> <b>I have read and certify Section H below.</b></p>
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The UGLG states that the person identified in the Authorizing Resolution certifies the following:

1. Possesses legal authority to submit a grant application.
2. Shall comply with 570.486(a) Citizen Participation Requirements of a Unit of General Local Government, including:
  - a. Provide for and encourage citizen participation, particularly by low- and moderate-income persons who reside in slum or blighted areas and areas in which CDBG funds are proposed to be used;
  - b. Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to the unit of local government's proposed and actual use of CDBG funds;
  - c. Furnish citizens information, including but not limited to:
    - i. The amount of CDBG funds expected to be made available for the current fiscal year (including the grant and anticipated program income).
    - ii. The range of activities that may be undertaken with the CDBG funds.
    - iii. The estimated amount of the CDBG funds proposed to be used for activities that will meet the national objective of benefit to low- and moderate-income persons; and
    - iv. The proposed CDBG activities likely to result in displacement and the unit of general local government's anti-displacement and relocation plans required under §570.488.
  - d. Provide technical assistance to groups representative of persons of low and moderate income that request assistance in developing proposals in accordance with the procedures developed by the state. Such assistance need not include providing funds to such groups.
  - e. Provide for a minimum of two public hearings, each at a different stage of the program, for the purpose of obtaining citizens' views and responding to proposals and questions. Together the hearings must cover community development and housing needs, development of proposed activities and a review of program performance. The public hearings to cover community development and housing needs must be held before submission of an application to the state. There must be reasonable notice of the hearings and they must be held at times and locations convenient to potential or actual beneficiaries, with accommodations for the handicapped. Public hearings shall be conducted in a manner to meet the needs of non-English speaking residents where a significant number of non-English speaking residents can reasonably be expected to participate.
  - f. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities in an application to the state and, for grants already made, activities which are proposed to be added, deleted or substantially changed from the unit of general local government's application to the state. Substantially changed means changes made in terms of purpose, scope, location or beneficiaries as defined by criteria established by the state.
  - g. Provide citizens the address, phone number, and times for submitting complaints and grievances, and provide timely written answers to written complaints and grievances, within 15 working days where practicable.
3. Has in a timely manner:

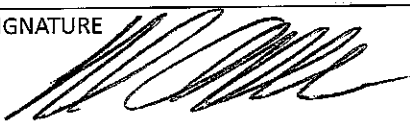
	<ul style="list-style-type: none"> <li>a. Furnished its citizens information concerning the amount of funds available and being applied for, and the proposed community development and housing activities to be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income and the plans for minimizing displacement of persons due to proposed activities and for assisting persons displaced.</li> <li>b. Published public notice in such manner to afford citizens an opportunity to examine and submit comments on the proposed application and community development and housing activities.</li> <li>c. Held one or more public hearings to obtain the views of citizens on the proposed application and community development and housing needs; and</li> <li>d. Made the proposed application available to the public.</li> </ul>
	4. Will conduct and administer the grant in conformity with Public Law 88-352 and Public Law 90-284 and will affirmatively further fair housing.
	5. Has developed the proposed application so as to give maximum feasible priority to activities which will benefit low- and moderate-income families or aid to the prevention or elimination of slum or blight; or to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to health or welfare of the community where other financial resources are not available to meet such needs.
	6. Has developed a community development plan or community development narrative that identifies community development and housing needs and specifies both short- and long-term community development objectives that have been developed in accordance with the primary objective and requirements of the Title I Housing and Community Development Act of 1974, as amended;
	7. Will not attempt to recover any capital costs of public improvements assisted in whole or in part with Title I funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless (A) Title I funds are used to pay the proportion of such fee or assessment that related to capital costs of such public improvement that are financed from revenue sources other than Title I funds; or (B) for purposes of assessing any amounts against properties owned and occupied by persons of low and moderate income who are not persons of very low income, and (name of local unit) certifies that it lacks sufficient Title I funds to comply with the requirements of clause (A);
	8. Will adopt a policy of prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdictions.
	9. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant or cooperative agreement;
	10. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an

	<p>officer or employee of Congress, or an employee of a Member of Congress in connection with a federal contract, grant, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;</p> <p>11. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.</p> <p>12. Will comply with other provisions of Title I of the Housing and Community Development Act of 1987, as amended, and with other applicable laws.</p>
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<b>I</b>	<p><b>STATEMENT OF ASSURANCES</b>      <input checked="" type="checkbox"/> <b>I have read Section I and assure the following:</b></p> <p>The UGLG states that the person identified in the Authorizing Resolution assures the following:</p> <ol style="list-style-type: none"> <li>1. Compliance with financial management and audit requirements in 2 CFR Part 200; Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Final Rule.</li> <li>2. Compliance with Civil Rights and Equal Opportunity statutes as set forth in Title I of the Civil Rights Act of 1964 (Public Law 88-352), Title VIII of the Civil Rights Act of 1968 (Public Law 90-284), the Michigan Civil Rights Act 453 of 1976, the Michigan Fair Employment Practices Act (MCL 423, 301-423, 311), related statutes and implementing rules and regulations.</li> <li>3. Compliance with Labor Standards statutes as set forth in the Davis-Bacon Fair Labor Standards Act (40 U.S.C. 276a-276a-5), related statutes and implementing rules and regulations.</li> <li>4. Compliance with Lead Based Paint Poisoning Prevention Act (42 U.S.C. 4831).</li> <li>5. Compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. 4630) and implementing regulations.</li> <li>6. Compliance with Section 504 of the Rehabilitation Act of 1973, as amended, and implementing rules and regulations 24 CFR Part 8.</li> <li>7. Compliance with the Citizen Participation Plan (24 CFR Part 570.486 (A)) and implementing regulations.</li> <li>8. Authorized state officials and representatives will have access to all books, accounts, records, reports, files, and other papers, things, or property pertaining to the project to make audits, examinations, excerpts, and transcripts; each contract or subcontract also shall provide for such success to relevant data and records pertaining to the development and implementation of the project.</li> </ol> <p>The UGLG agrees to assume all the responsibilities for environmental review, decision making, and action as specified and required under the National Environmental Policy Act of 1969 (42 U.S.C. 4321) and Section 104 (f) of Title I of the Housing and Community Development Act and implementing regulations 24 CFR Part 58.</p>
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<b>J</b>	<p><b>CHOICE LIMITING ACTION ACKNOWLEDGEMENT</b></p> <p><input checked="" type="checkbox"/> <b>I acknowledge that engaging in choice-limiting activities prior to submitting the Request for Release of Funds (RROF) and Certification and receiving authorization, may jeopardize this project's eligibility for</b></p>
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	<b>funding. Such actions may result in disqualification from CDBG funding and/or require repayment of CDBG funds already expended.</b>
	<p>In accordance with 24 CFR Part 58, neither the recipient nor any participant in the project—including public or private nonprofit organizations, for-profit entities, or their contractors—may commit or expend federal or non-federal project funds prior to approval of the Environmental Review Request for Release of Funds (RROF) and Certification, and subsequent authorization from MSHDA, unless explicitly allowed under 24 CFR Part 58.</p> <p>Examples of prohibited choice-limiting actions include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Acquisition of land or property</li> <li>• Demolition activities</li> <li>• Closing on loans</li> <li>• Signing contracts</li> <li>• Beginning construction or rehabilitation work</li> </ul>

<b>K</b>	<b>CERTIFICATION BY AUTHORIZED SIGNATORY</b> <p>The individual signing below is either the highest elected official or has been duly authorized through an Authorized Resolution. By signing, they certify that:</p> <ol style="list-style-type: none"> <li>1. All required fields in this application have been completed and reviewed.</li> <li>2. The Certifications and Assurances included herein have been reviewed and acknowledged.</li> <li>3. No project costs (CDBG and non-CDBG) will be incurred prior to a formal grant award, and written authorization to incur costs has been provided by MSHDA.</li> <li>4. To the best of their knowledge, the information provided in this application is accurate and current.</li> <li>5. The UGLG agrees to comply with all applicable HUD, CDBG, and MSHDA rules, regulations, policies, procedures, and reporting requirements.</li> <li>6. All entities involved in the implementation of the proposed project will also comply with these rules and regulations throughout the grant administration process.</li> </ol>	
	SIGNATURE 	
1	NAME	Paul Anderson
2	TITLE	City Manager
3	PHONE	(906) 932-5050 ext. 116
4	DATE	9/3/2025

AN ORDINANCE TO AMEND ORDINANCE NUMBER 453, BOOK NUMBER 4, OF THE "CODE OF ORDINANCES, CITY OF IRONWOOD, MICHIGAN," CHAPTER 2 ADMINISTRATION, SECTION 2-221, AND SECTION 2-222.

THE CITY OF IRONWOOD ORDAINS:

**Section 1.** The Code entitled "Code of Ordinances, City of Ironwood, Michigan," Chapter 2, Article VI. Finance, Division 2, Sec. 2-221, Purchasing agent, and Sec. 2-222, Purchases, or contracts over ten thousand dollars are hereby amended as follows:

1. Section 2-221 is amended to read as follows:

Sec. 2-221. Purchasing Agent

- (b) Authority to make certain purchases. The purchasing agent, subject to budgetary appropriations, is authorized to make purchases of material and equipment and contract for labor and/or materials in an amount not to exceed twenty thousand dollars (\$20,000) without further approval of the City Commission. These purchases may be made either with or without competitive prices, depending upon the judgment of the purchasing agent, as to which method shall best serve the interest of the city. This section does not apply to compensation for City Employees. Notification shall be given to the City Commission of any purchases or contracts made under this section.
- (c) Solicitation of bids. For all purchases or contracts of material, equipment, labor or combinations thereof where the estimated cost exceeds twenty thousand dollars (\$20,000.00), but is under thirty thousand dollars (\$30,000.00), the purchasing agent shall solicit bids or quotations and shall submit the bids or quotations to the City Commission with recommendations for their approval or disapproval, and no purchase order shall be written, or voucher drawn until approval by the City Commission has been received.

2. Section 2-222 is amended to read as follows:

Sec. 2-222. Purchases or contracts over thirty thousand dollars.

Any expenditure for supplies, materials, equipment, a construction project, or a contract obligating the City where the amount of the City's obligation is in excess of thirty thousand dollars (\$30,000.00) shall be approved by the City Commission and shall be governed by the following provisions: *(Provisions 1-8 remain unchanged)*.

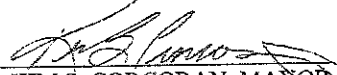
**Section 2. Repealer.** Any Ordinance that is in conflict is hereby repealed.

**Section 3. Severability.** If any word, clause, sentence, paragraph, or provision of this ordinance is deemed to be invalid by a court of competent jurisdiction, such word, clause, sentence, paragraph or provision so designated shall be deemed severable and the remaining provisions of the ordinance shall be deemed fully enforceable.


**Section 4. Effective Date.** The terms and provisions of this ordinance shall become effective upon publication and adoption in accordance with law.

Adopted and approved by the City Commission of the City of Ironwood, Michigan, this 8th day of May 2023.

Effective: May 11, 2023

  
KIM S. CORCORAN, MAYOR

ATTEST:

  
JENNIFER L. JACOBSON, CITY CLERK

Sec. 2-222. - Purchases or contracts over ten thousand dollars.

Any expenditure for supplies, materials, equipment, a construction project, or a contract obligating the city where the amount of the city's obligation is in excess of thirty thousand dollars (\$30,000.00) shall be approved by the city commission and shall be governed by the following provisions:

- (1) The purchasing agent shall receive authorization from the city commission to advertise for sealed proposals.
- (2) The expenditure shall be made the subject of a written contract when directed by the city commission. A purchase order shall be a sufficient contract in cases where the expenditure is in the usual and ordinary course of the city's affairs.
- (3) The purchasing agent shall solicit bids from a reasonable number of such qualified prospective bidders as are known to the purchasing agent by sending each a copy of the notice requesting bids, and notice of the request for bids shall be posted in the city hall. Bids shall also be solicited by newspaper advertisement when directed by the city commission.
- (4) Unless prescribed by the city commission, the purchasing agent shall prescribe the amount of any security to be deposited with any bid, which deposit shall be in the form of cash, certified or cashier's check or bond written by a surety company authorized to do business in the state. The amount of the security shall be expressed in terms of percentage of the bid submitted. Unless fixed by the city commission, the purchasing agent shall fix the amount of the performance bond and, in the case of construction contracts, the amount of the labor and materials bond to be required of the successful bidders.
- (5) Bids shall be opened in public at the time and place designated in the notice requesting bids in the presence of the purchasing agent, the city clerk and at least one (1) other city official, preferably the head of the department most closely concerned with the subject of the contract. The bids shall thereupon be carefully examined and tabulated and reported to the city commission with the recommendation of the purchasing agent at the next commission meeting. After tabulation, all bids may be inspected by the competing bidders. In lieu of the procedure for opening bids specified in this subsection, the commission may direct that bids be opened at a commission meeting.
- (6) When bids are submitted to the commission, if the commission shall find any of the bids to be satisfactory, it shall accept the bid. The award may be by resolution or ordinance. The commission shall have the right to reject any or all bids and to waive irregularities in bidding and to accept bids which do not conform in every respect to the bidding requirements.
- (7) At the time the contractor executes the contract, the contractor shall file a bond executed by a surety company authorized to do business in the state, to the city, conditioned to pay all laborers, mechanics, subcontractors and materials people as well as all just debts, dues and demands incurred in the performance of the work, and the contractor shall file a

performance bond when one is required. The contractor shall also file evidence of public liability insurance in an amount satisfactory to the city manager and agree to save the city harmless from loss or damage caused to any person or property because of the contractor's negligence.

- (8) All bids and deposits of certified or cashier's checks may be retained until the contract is awarded and signed. If any successful bidder fails or refuses to enter into the contract awarded within five (5) days after the contract has been awarded or file any bond required within the same time, the deposit accompanying the bid shall be forfeited to the city, and the commission may, in its discretion, award the contract to the next lower qualified bidder or the contract may be readvertised.

(Code 1975, §§ 1.231(3), 1.232; Ord. No. 539, § 1.2, 5-8-23)

Sec. 2-221. - Purchasing agent.

- (a) *Designated.* The city manager or the city manager's designee shall act as purchasing agent of the city.
- (b) *Authority to make certain purchases.* The purchasing agent, subject to budgetary appropriations, is authorized to make purchases of material and equipment and contract for labor and/or materials in an amount not to exceed twenty thousand dollars (\$20,000.00) without further approval of the city commission. These purchases may be made either with or without competitive prices, depending upon the judgment of the purchasing agent, as to which method shall best serve the interest of the city. This section does not apply to compensation for city employees. Notification shall be given to the city commission of any purchases or contracts made under this section.
- (c) *Solicitation of bids.* For all purchases or contracts of material, equipment, labor or combinations thereof where the estimated cost exceeds twenty thousand dollars (\$20,000.00), but is under thirty thousand dollars (\$30,000.00), the purchasing agent shall solicit bids or quotations and shall submit the bids or quotations to the city commission with recommendations for their approval or disapproval, and no purchase order shall be written, or voucher drawn until approval by the city commission has been received.

(Code 1975, § 1.231(1), (2); Ord. No. 453, § 1, 9-22-03; Ord. No. 539, § 1.1, 5-8-23)

Sec. 2-223. - Exceptions to competitive bidding.

Competitive bidding shall not be required in the following cases:

- (1) When the product or material contracted for is not competitive in nature and no advantage to the city would result from requiring competitive bidding and the city commission, upon recommendation of the purchasing agent, authorizes execution of a contract without competitive bidding;
- (2) In the employment of professional services;
- (3) When the commission shall determine that the public interest will be best served by purchase from or joint purchase with another unit of government;
- (4) When the city elects to undertake the work itself.

(Code 1975, § 1.233)





**IRONWOOD**  
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IRONWOOD, MI 49938  
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FAX: (906) 932-5745

TITLE: MI NEIGHBORHOODS

REVISION: B	DRAWN BY: J. ALONEN	DRAWING NO. S-1
DATE: 5/22/2025		APPROVAL BY: T. ERICKSON