

**City of Ironwood**  
**Accepting Applications**  
**For Equipment Repair Worker II**

The City of Ironwood Public Works Department is accepting applications for Equipment Repair Worker II until 4:00 p.m. on Friday, August 25, 2023.

Applications can be obtained at the City Clerk's Office or from the City website at <https://ironwoodmi.gov/government/departments/>. Completed applications shall be submitted to the City Clerk's Office, 213 S. Marquette Street, Ironwood, MI 49938.

The employee will be expected to repair and replace parts in engines, transmissions, differentials and other equipment; assist in rebuilding motors, starters and generators; operate welding, drilling and related equipment utilized in the maintenance of public works equipment; reline and adjust brakes and repair hydraulic systems; perform road service on equipment as required.

Minimum Qualifications: Graduation from high school education or GED equivalent. One (1) year of progressively more responsible experience in the maintenance and repair of equipment, or graduation from a post-secondary motor vehicle repair program. Any equivalent combination of education and experience. Be a self-starter. Work with minimal supervision. Ability to communicate effectively and respectfully with colleagues and the Public.

This is a permanent, full-time, AFSCME Union position. Employee will be paid \$20.33 per hour with fringe benefits. *Find your North.* Equal Opportunity Employer

## City of Ironwood - Job Description

### **Department of Public Works Equipment Repair Worker II**

#### General Summary

Perform equipment repair and maintenance on public works vehicles and equipment.

#### Supervision Received

Employee is supervised by the Equipment Repair Foreman. Additional supervision may come from the DPW Supervisor and/or DPW Leadperson.

#### Essential Duties and Responsibilities

An employee in this position may be called upon to do any or all of the following: (**Does Not** include **all** tasks employee may be expected to perform).

1. Maintain and repair public works equipment.
  - a. Repair and replace parts in engines, transmissions, differentials and other equipment.
  - b. Assist in rebuilding motors, starters and generators.
  - c. Operate welding, drilling and related equipment utilized in the maintenance of public works equipment.
  - d. Reline and adjust brakes and repair hydraulic systems.
  - e. Perform road service on equipment as required.
2. Operate snow removal equipment as required.
3. Perform all assigned work as required.

#### Desired Minimum Qualifications

Education and Experience:

1. Graduation from high school education or GED equivalent.
2. One (1) year of progressively more responsible experience in the maintenance and repair of equipment, or graduation from a post-secondary motor vehicle repair program.
3. Any equivalent combination of education and experience.
4. Be a self-starter.
5. Work with minimal supervision.
6. Ability to communicate effectively and respectfully with colleagues and the Public.

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### Necessary Knowledge, Skills, and Abilities:

1. Knowledge of local traffic laws, ordinances, and practices involving the operation of automotive equipment required for public works activities.
2. Knowledge of the procedures, practices, materials, and tools utilized in the maintenance and repair of public works vehicles and equipment.
3. Knowledge of and the ability to operate gasoline and diesel engines and hydraulic systems in accordance with standard practices and procedures.
4. Knowledge of the electrical systems of vehicles and power-driven equipment.
5. Knowledge of local City streets and primary locations in the City.
6. Knowledge of Microsoft Office applications (Word, Excel, Outlook, etc.)
7. Skill in operating welding, drilling, lathes and related equipment.
8. Skill in repairing engines, transmissions, power driven tools, and heavy equipment.
9. Skill in diagnosing and correcting mechanical problems.
10. Skill in understanding oral and written instructions and repair manuals.
11. Ability to understand and follow oral and written instructions.
12. Ability to follow a project through to completion, including clean up.

### Special Requirements

1. Valid State Driver's license.
2. Interstate B CDL endorsement.

### Other Requirements

Residency shall be within twenty (20) miles of the corporate boundaries of the City of Ironwood.

### Tools and Equipment Used

Knowledge of operation and maintenance of motorized vehicles and equipment, including dump truck, pickup truck, plow truck/grader, utility truck, vactor truck, backhoe, manlift, tamper, plate compactor, saws, pumps, compressors, sanders, generators, trencher, common hand and power tools, shovels, wrenches. Skill in use of detection devices, mobile radio, computer, phone, copy and fax machine.

### Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls, and reach with hands and

arms. The employee frequently is required to stand and talk or hear. The employee is frequently required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and smell.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds (sometimes heavier). Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

### Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee will work a combination of inside and outside in various weather conditions. The employee occasionally works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places, and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.

The noise level in the work environment is usually loud in field settings, and moderately quiet in office settings.

Personal Protective Equipment will be provided as necessary by the City of Ironwood.

*The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.*